FILE A POSITIVE LANDINGS REPORT- SEA URCHIN DRAGGER
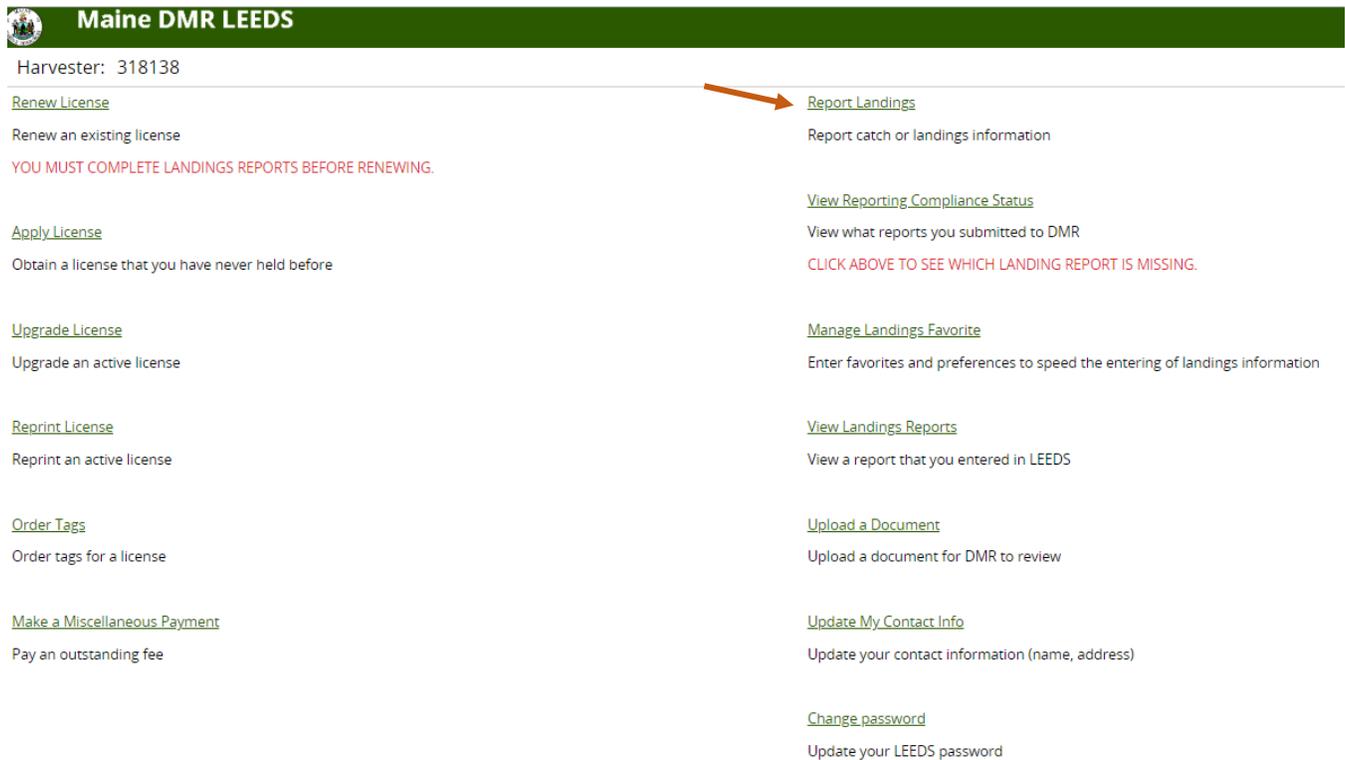
1. Click on "Report Landings" to file a positive report.

Maine DMR LEEDS

Harvester: 318138

Renew License
Renew an existing license
YOU MUST COMPLETE LANDINGS REPORTS BEFORE RENEWING.

Apply License
Obtain a license that you have never held before

Upgrade License
Upgrade an active license

Reprint License
Reprint an active license

Order Tags
Order tags for a license

Make a Miscellaneous Payment
Pay an outstanding fee

Report Landings
Report catch or landings information

View Reporting Compliance Status
View what reports you submitted to DMR
CLICK ABOVE TO SEE WHICH LANDING REPORT IS MISSING.

Manage Landings Favorite
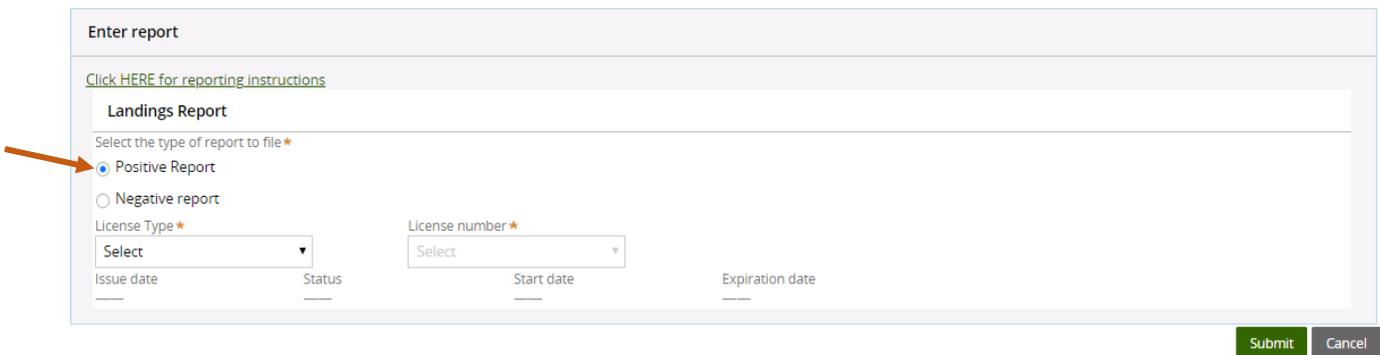Enter favorites and preferences to speed the entering of landings information

View Landings Reports
View a report that you entered in LEEDS

Upload a Document
Upload a document for DMR to review

Update My Contact Info
Update your contact information (name, address)

Change password
Update your LEEDS password

2. Select "Positive Report."

Enter report

Click HERE for reporting instructions

Landings Report

Select the type of report to file ★
◉ Positive Report
◯ Negative report

License Type ★
Select ▼

License number ★
Select ▼

Issue date ____   Status ____   Start date ____   Expiration date ____

Submit   Cancel

3. Next, select the license type and number that you want to report for by using the drop-down arrows. Once the license type has been selected, click "Submit"

4. The first section of the report is "General Information." Here you'll select the trip date and vessel (if used). You can select the date by using the calendar icon or by using the drop-down arrows to select month, day and year.

5. The second section of the report is "Effort Information." Here you'll type or select using the drop-down arrows the gear type and quantity, fishing and sea time, area fished and port landed.

EFFORT INFORMATION

GEAR INFORMATION

Gear ★
DREDGE URCHIN ▼ ★

Quantity of gear ★
1 ★

Number of tows ★
10 ★

Depth ★   Depth Unit ★
10 ★   Fathoms ▼ ★

FISHING & SEA TIME

Number of Crew (including Captain) ★
3 ★

Tow time ★   Tow time units ★
10   Minutes ▼ ★

Sea Time ★   Sea Time Units ★
5   Hours ▼ ★

FISHING & LANDING AREA

Latitude

Lat Degrees ★   Lat Minutes ★   Lat Second ★
43   50   10   ★

Longitude

Long Degrees ★   Long Minutes ★   Long Second ★
69   35   15   ★

State Landed ★
Maine ▼ ★

For the port, enter the first few letter of the port name, then select result from the drop down list displayed.
Port Landed ★   Boothbay Harbor ⬍ ★

For Decimal Degrees, enter like this:
Lat Deg: 44.56215; Lat Min: 0; Lat Sec: 0
Long Deg: 66.45252; Long Min: 0; Long Sec: 0

For Decimal Minutes, enter like this:
Lat Deg: 44; Lat Min: 25.5231; Lat Sec: 0
Long Deg: 66; Long Min: 45.5282; Long Sec: 0

6. Once you are done with the effort information, click "Add Catch Information" and another window will drop down.

EFFORT INFORMATION

GEAR INFORMATION

Gear ★
DREDGE URCHIN ▼

Quantity of gear ★
1

Number of tows ★
10

Depth ★   Depth Unit ★
10   Fathoms ▼

FISHING & SEA TIME

Number of Crew (including Captain) ★
3

Tow time ★   Tow time units ★
10   Minutes ▼

Sea Time ★   Sea Time Units ★
5   Hours ▼

FISHING & LANDING AREA

Latitude

Lat Degrees ★   Lat Minutes ★   Lat Second ★
43   50   10

Longitude

Long Degrees ★   Long Minutes ★   Long Second ★
69   35   15

State Landed ★
Maine ▼

For the port, enter the first few letter of the port name, then select result from the drop down list displayed.
Port Landed ★   Boothbay Harbor ⬍

Species & Catch Information for this trip

➕ **Add Catch Information**   ❎ **Delete Selected Catch Information**

SPECIES INFORMATION	CATCH INFORMATION
No items	

7. For the "Species Information" section, you'll select urchin quantity harvested, and for the "Catch Information" section you'll select what you did with the urchins.

8. If you need to add more urchins to this trip, select "Add Catch Information

9. Another box will pop-up below the species information you just entered and you can add more urchin data to your trip. Click "Add Catch Information" if you need to enter more urchin data.

Species & Catch Information for this trip

➕ **Add Catch Information** ☒ **Delete Selected Catch Information**

SPECIES INFORMATION	CATCH INFORMATION
Species★ URCHIN,GREEN SEA ▾ Grade★ Ungraded ▾ Market Description★ unsized - unsized ▾ Quantity★ 75 Units★ LB - Pounds ▾	Disposition in Compliance Reports★ Sold to Dealer ▾ Dealer★ MIGIS LODGE (54661) ▾ Catch Source★ ◉ Trip ○ Aquaculture ○ Carred ○ Seized by Enforcement
Species★ URCHIN,GREEN SEA ▾ Grade★ Ungraded ▾ Market Description★ unsized - unsized ▾ Quantity★ [blank] Units★ Select ... ▾	Disposition in Compliance Reports★ Select ... ▾ Catch Source★ ◉ Trip ○ Aquaculture ○ Carred ○ Seized by Enforcement

Submit this report only   **Submit & file next**

Submit & file negative for other licenses

10. Once you're done entering your urchin data, you'll select whether you want to "Submit this report only," "Submit & file next," or "Submit & file negative for other licenses."

- **Submit this report only-** submits the landings data you entered for the specific license and date chosen
- **Submit & file next-** submits the landings data you entered for the specific license and date chosen and you'll receive a pop-up box giving you the option to submit another report for the same license or pick another license
- **Submit & file negative for other licenses-** submits the landings data you entered for the specific license and date chosen and files negative reports for any other licenses you may have that require reporting

11. If you choose to "Submit this report only, "you'll receive a notification telling you the report was filed successfully. Click "Close" to return to the home screen.